

# NOTICE OF VACANCY

JACKSONVILLE INDEPENDENT SCHOOL DISTRICT

\*\*\*PLEASE POST \*\*\*

POSITION: **Instructional Aide**  
**Joe Wright Elementary**

QUALIFICATIONS: High school diploma or GED  
Valid Texas educational aide certificate

MAJOR RESPONSIBILITIES  
AND DUTIES:

- Ability to work with children
- Ability to follow verbal and written instructions
- Ability to communicate effectively

STIPEND/SALARY: Based on JISD Salary Schedule

LENGTH OF WORK  
YEAR: 10 months

HOW TO APPLY: **In District:** Send transfer request to:  
Nancy Lee, Director of Human Resources,  
[nlee@jacksonvilleisd.org](mailto:nlee@jacksonvilleisd.org)  
**Out of District:** Apply online at:  
[www.jacksonvilleisd.org](http://www.jacksonvilleisd.org)

DEADLINE: Until filled

**AN EQUAL OPPORTUNITY EMPLOYER**