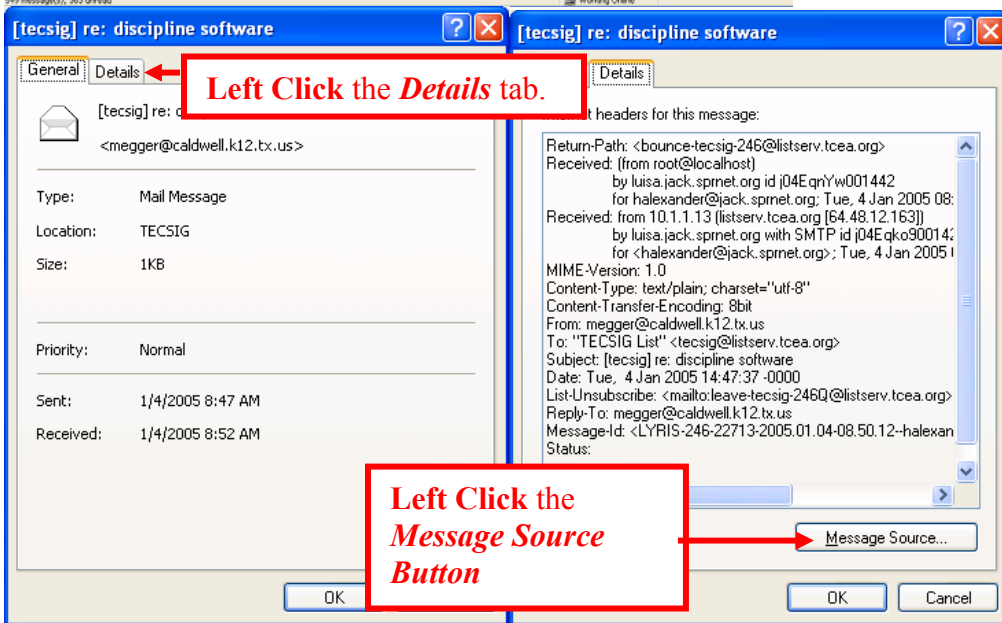
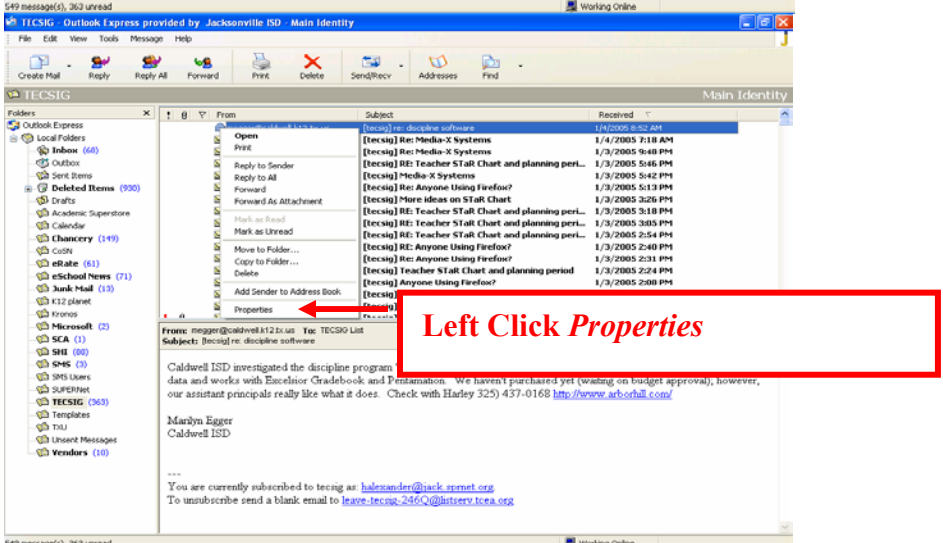
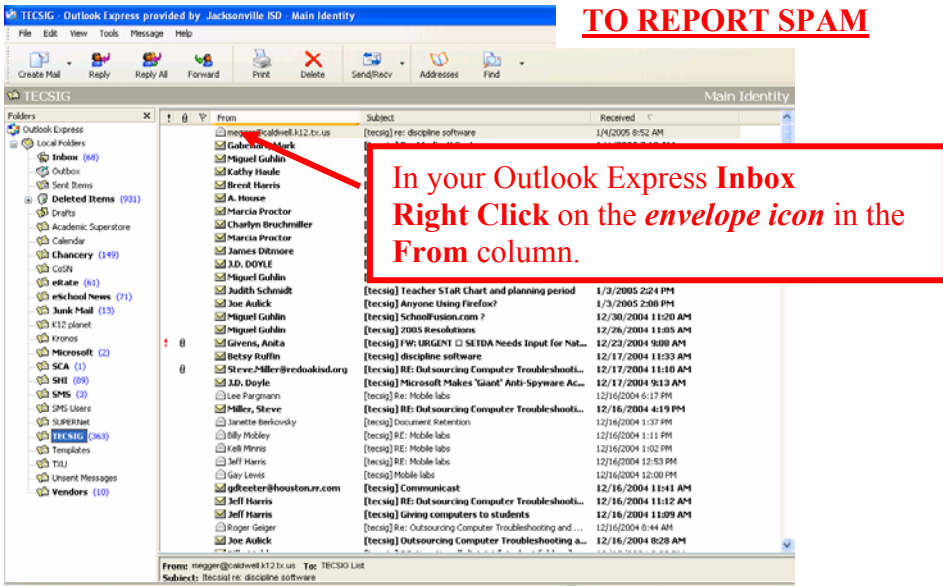


## TO REPORT SPAM



Highlight all of the information inside the Message Source Window. With your mouse pointer over some of the highlighted text - Right Click and then Left Click Copy.

Close all open windows until you get back to your inbox. Left Click on Create Mail. Address email to [Spam@jacksonvilleisd.org](mailto:Spam@jacksonvilleisd.org). Put SPAM in subject. In the body of the email Right Click and then Left Click on Paste. Left Click on the Send button.